



Understanding Referencing and Plagiarism



Plagiarism is the presentation of someone else's ideas, arguments, concepts or work as your own by failing to reference or acknowledge it properly.

All of the following are considered plagiarism:

- Turning in someone else's work as your own
- Copying words or ideas from someone else without giving credit
- Failing to put a quotation in "quotation marks"
- Giving incorrect information about the source of a quotation
- Changing words but copying the sentence structure of a source without giving credit
- Using images, music or videos without providing giving credit to the creator



How to avoid Plagiarism

- ▶ In the body your assignment you need to make a **citation** when you are referring to evidence taken from one of your sources. This might be when you are discussing or summarising something in your own words or when you are using words taken directly from the text.
- ▶ Providing a reference list or bibliography at the end of the assignment

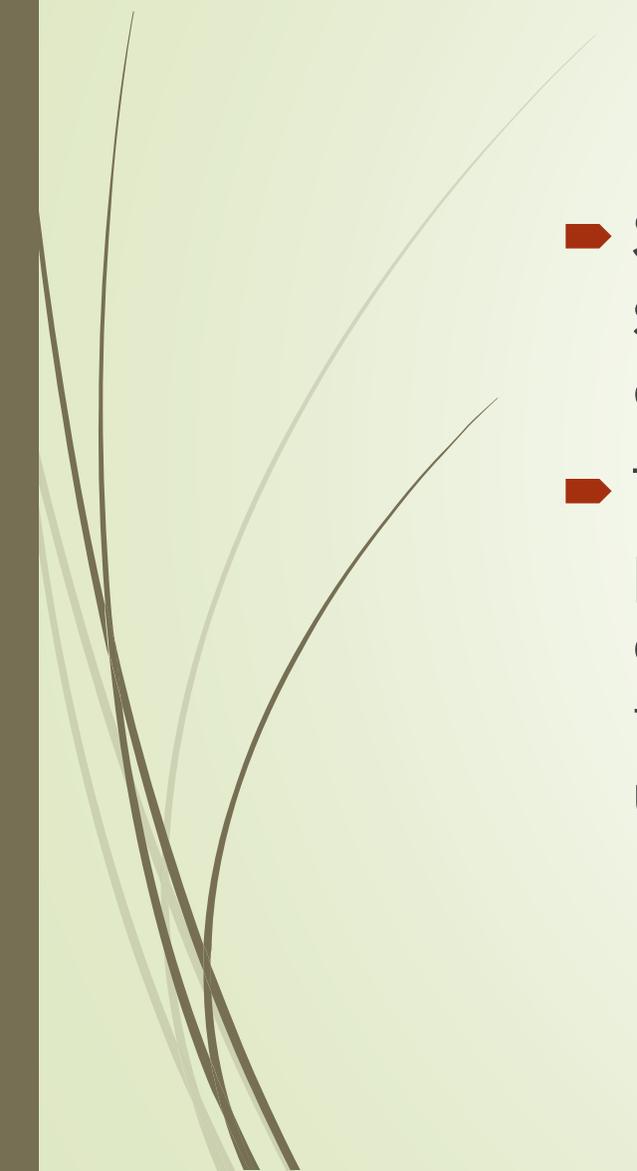


Primary Research

- ▶ Primary research is made of investigations that are carried out first hand by the learner rather than be acquired from already published sources.
 - ▶ These can include the likes of experiments, investigations, or tests carried out.
 - ▶ Interviews, surveys and questionnaires that are conducted by the learner are also pieces. of primary research
- 



Secondary Research

- ▶ Secondary research involves analysing information that someone else has already investigated or written about and using it to support your writing.
 - ▶ This is carried out to investigate topics for assignments/projects which are designed to give learners an opportunity to broaden your knowledge on a particular topic, examine theories and demonstrate your understanding of a topic.
- 



Research

Sources of research might include:

- Books
- Journals
- Reports
- Internet publication
- Newspaper articles
- Film/Video/YouTube clips
- Pictures/Paintings



How to use Sources/References

These can be presented in your assignment/project in a number of different ways.

Direct Quotation (short):

You can quote someone's writing directly, putting the quotation in "inverted commas".

- "TV reflects the dumbing down of modern society" (Brown, 2001)
- Brown (2001) complains of a trend he calls, "the dumbing down of modern society".



How to use Sources/References

Indirect Quotation (paraphrasing or summarising the information)

- Some critics believe modern society suffers from a tendency to oversimplify issues (Brown, 2001).
- According to Brown (2001) there is a tendency in modern TV society to oversimplify issues.
- Brown (2001) points out that there is a tendency in modern TV society to oversimplify issues.



Reference list/Bibliography

- The term bibliography is the term used for a list of sources (e.g. books, articles, websites) used to write an assignment (e.g. an essay). It usually includes all the sources consulted even if they not directly cited (referred to) in the assignment.
- A reference list is a list of sources that you have referred to or “cited” in your assignment.
- Details for **each** source of quotation/reference used must be recorded in an alphabetically organised list under “Bibliography “ at the end of the work.



Presentation of the Bibliography

You must include sufficient details for someone to locate and read the reference if they wish.

Using Book Sources for your Bibliography

- Author, authors name, Year (of publication)
- Title
- City of publication
- Publisher or source



Examples

Details of how to present different sources of references:

- Books
- Audio books
- Journals
- Magazines
- Online videos
- Web pages

are all available on our college website.

www.monaghaninstitute.ie/the-library.html