HOW TO USE SOURCES/REFERENCES

These can be presented in your assignment/project in a number of different ways.

DIRECT QUOTATION (SHORT):

You can quote someone's writing directly, putting the quotation in "inverted commas".

- o "TV reflects the dumbing down of modern society" (Brown, 2001)

- o Brown (2001) complains of a trend he calls, "the dumbing down of modern society".

DIRECT QUOTATION (LONG):

Sin et al (2009) found that:

The impact of targeted violence and hostility is wide-ranging, including adverse physical, emotional, and sexual implications. In some instances, the experience can result in the victim's death. Impact can also be long-lasting, causing disabled people to restructure their lives to minimise risk from strategies such as taking longer routes to avoid certain places and not leaving the home at night, through to 'voluntarily' leaving employment or school. Most commonly, coping mechanisms involve acceptance or avoidance strategies. Disabled people are also advised by those around them and by agencies they come into contact with to avoid putting themselves at risk. This wider conditioning means that actions are not taken to address disabled people's access to justice. (p. vi)

For long quotations (over 4 lines) the quoted text is given it's own paragraph and quotation marks are not required.

INDIRECT QUOTATION (PARAPHRASING OR SUMMARISING THE INFORMATION)

- o Some critics believe modern society suffers from a tendency to oversimplify issues (Brown, 2001).

- o According to Brown (2001) there is a tendency in modern TV society to oversimplify issues.

- o Brown (2001) points out that there is a tendency in modern TV society to oversimplify issues.

USEFUL PHRASES

- o As X points out, ...
- o According to X, ...
- o To quote from X, '...'
- o X states/suggests that ...
- o X tells/shows us that ...
- o In his/her article, 'name of article', X makes the point that ...
- o Referring to ..., X says that ...
- o As X stated/wrote/said, ...
- o In 'name of text', X wrote that ...
- o Writing in 'name of text', X explained that ..,
- o Writing in 1996, X argued/claimed that ...

REFERENCE LIST/BIBLIOGRAPHY

- o The term bibliography is the term used for a list of sources (e.g. books, articles, websites) used to write an assignment (e.g. an essay). It usually includes all the sources consulted even if they not directly cited (referred to) in the assignment.

- o A reference list is a list of sources that you have referred to or "cited" in your assignment.

Your tutor will let you know which one they expect you to create.

Monaghan Institute